



# Procurement Manager

Status: Full time contract

Pay: £55k-65k dependent on experience

Hours: 45 hours a week

Location: Central London

Hybrid working : Days in venues and support office

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## Synopsis

Inception Group are an award winning London based immersive cocktail business who are seeking a commercially minded person who is equally happy building relationships with key brands and operators as they are haggling over the pennies and dotting the I's and crossing the T's.

You will have strong EQ, a sense of humour and a willingness to get stuff done as part of a committed team.

Using your excellent interpersonal skills you will build relationships with all major drinks brands to drive excellent commercial outcomes for the Group and our customers.

## Company values

- DO THE BEST, DO IT FIRST  
We innovate, we excel and we do things differently

- PEOPLE ARE CENTRAL TO EVERYTHING WE DO  
Treat other people how you want to be treated
- HOSPITALITY NOT SERVICE  
Putting the customer experience first

## Tasks and responsibilities

- Overall responsibility for all our group procurement contracts for Drinks, Food, other goods, services and consumables
- We always seek best value for money in our contracts
- Oversee and control all price movements.
- Regularly meet with our key suppliers
  - To review and drive improvements in KPIs
  - To discuss and manage range development and commercial terms
  - To actively manage the supply chain, including internal communication of any stock issues and work with suppliers to address any issues
  - Build a robust supply chain to ensure continuity of trading with the lowest commercially sensible stock holding
- Working with Operations team to enhance menu Gross profit
- You will review and comment on all procurement contracts within the group
- Manage the purchasing timetable to maximise the impact of market promotions
- Through strong relationships with the drinks brands you will agree and negotiate the annual listing, retros, marketing and training budgets.

## The ideal candidate

- Have a proven track record working in Hospitality business
- Ideally with strong Beverage purchasing experience and excellent category knowledge
- Be up to date on the market and have a network of suppliers and brokers.
- Strong negotiation skills.
- Good communication and organisation skills.
- Outstanding communication and interpersonal skills.
- Enthusiastic, positive and ambitious.
- Impeccable attention to detail.
- Ability to successfully work to and within deadlines.
- Able to thrive in a fast-paced environment.
- Willingness to learn and develop your skill set within new categories.

## How to apply

Email [joseph@inception-group.com](mailto:joseph@inception-group.com) with your CV and covering letter.